



Speaker Won Pat <speaker@judiwonpat.com>

Messages and Communications

Speaker Won Pat <speaker@judiwonpat.com>
To: Guam Legislature Clerks Office <clerks@guamlegislature.org>

Fri, Jul 10, 2015 at 4:20 PM

07/10/2015

Guam Council on the Arts and Humanities Agency

Pursuant to Public Law No. 31-233 CAHA's board meeting held on July 7, 2015; Agenda, Board Minutes of July 7, 2015, Attachments

33-15-0609

----- Forwarded message -----

From: **Sherrie Barcinas** <sherrie.barcinas@caha.guam.gov>
Date: Fri, Jul 10, 2015 at 9:52 AM
Subject: CAHA Board Reporting Requirements - July 7, 2015
To: Speaker Won Pat <speaker@judiwonpat.com>, centralfiles@guam.gov

Pursuant to Public Law No. 31-233 attached are the following for CAHA's board meeting held on July 7, 2015.

- 1. Agenda
- 2. Board Minutes of July 7, 2015
- 3. Attachments

Thank you

Sherrie A.D. Barcinas
Administrative Officer

Guam Council on the Arts & Humanities Agency
Tel: 6713001204-8 / Fax: 671300-1209

2015 JUL 10 4:40

33-15-0609
Office of the Speaker
Judith T. Won Pat, Ed.D

Date: 7/10/15
Time: 4:20
Received By: *CSB*

0609

Ufisinan I Etmás Ge'helo'Gi Liheslaturan Guáhan
Office of Speaker Judith T. Won Pat, Ed.D.
Kumiten Idukasion Tinakhele', Kottura, Laibirihan Pubbleko siha yan Asunton Famalao'an
155 Hesler Place, Suite 201, Hagatna, Guam 96910
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3 attachments

Agenda.pdf
13K

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Board Meeting
July 7, 2015 – 3:00 pm
A G E N D A

- I. CALL TO ORDER**
- II. REVIEW AND APPROVAL OF MINUTES DATED JUNE 2, 2015**
- III. PRESIDENT'S REPORT**
 - Update on Occupancy Permits for % for the Arts
- IV. OLD BUSINESS**
 - A. Percent for the Arts**
 - % for the Arts Regulations & Guidelines Amendment - Triple "A" Process
 - 1. GCEF, Judy Flores
 - 2. GRMC
 - 3. Children's Library
 - 4. Pending: GIAT (Airport), GCC, UOG, GHURA
 - B. Masters Nominations Update**
 - C. Strategic Plan Progress**
 - D. FY 2016 Grants Process**
- V. NEW BUSINESS**
 - A. Introduction of new Board Members**
 - B. Sustainability & Capacity Building Account / Expense Approval**
- VI. BUDGET REPORTS**
 - FY 2014 Tourist Attraction Fund FESTPAC Sustainability & Capacity Building Workshops
 - CAHA FY 2015
 - FESTPAC FY 2015
- VII. 2016 FESTIVAL OF PACIFIC ARTS**
 - A. 2016 Guam Delegation**
 - B. Coordinating Committee Update**
 - C. Programming Committee Meeting**
- VIII. OTHER ANNOUNCEMENT & DISCUSSIONS**
 - Next Board Meeting scheduled for August 4, 2015 at 3:00pm
- IX. ADJOURNMENT**

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Board Meeting
June 2, 2015

I. CALL TO ORDER

The Guam Council on the Arts and Humanities Agency's regular board meeting was called to order at 3:10 pm by Chairperson of the Board, Monica Guzman. Board members present were Vice Chair J. John P. Ibanez, Donna Kloppenburg, Kristal Koga, Dr. Judy Flores, Reyna Calvo and Mayor Melissa Savares. Also present was CAHA Staff Administrative Officer Sherrie Barcinas.

II. REVIEW AND APPROVAL OF MINUTES DATED MAY 5, 2015

Dr. Flores moved to approve the minutes of May 5, 2015. Motion seconded by Ms. Kloppenburg subject to corrections.

UNANIMOUSLY APPROVED

III. PRESIDENT'S REPORT – TABLED
Update on Occupancy Permits for % for the Arts

IV. OLD BUSINESS

A. Percent for the Arts
Regulations & Guidelines Amendment – Triple “A” Process

Vice Chair Ibanez reported that the Triple “A” Process remains on hold pending legal opinion on leaseback. However, comments were received on recommendations of the process. A timeline on the process was presented during the last board meeting date of May 5, 2015.

1. GCEF, Dr. Judy Flores

CAHA Staff Barcinas reported that five out of eight contracts have already been submitted to the Department of Administration to be registered. TASI's contract is currently being reviewed by the Bureau of Budget and Management Research (BBMR).

2. GRMC – No current activity

3. Children's Library

Ms. Koga reported that based on a recent email by the Guam Public Library, funds are currently being identified from the Department of Administration. However, the Memorandum of Agreement / Understanding is in place. Ms. Koga noted the email stated the Guam Public Library must obtain an approval from the Department of Interior for the project and advertisement as the grant was written in 2009 and the requirement was not factored in per the Public Law that was signed in November 2011.

Chairperson Guzman stated that the law has been in place and was enforced recently. CAHA Staff Barcinas added that at a recent close out audit meeting, the auditor questioned how CAHA knew for a fact that the percentage from construction projects is an accurate amount. The auditor stated that CAHA obtain documentation supporting the construction amounts to ensure an accurate amount of the 1% is applied to the program. Barcinas did inform the auditor that CAHA is working closely with the Department of Public Works in obtaining documents for verification.

Chairperson Guzman questioned the time frame from which the grant for the Library was approved from the Department of Interior until its actual construction of this year. Mayor Savares stated that there are cases in which a grant may have been approved and funding is not available based on priority. Therefore, funding may be available the following year.

4. Pending: GIAA (Airport), GCC, Children's Library, UOG, GHURA

B. Masters Nominations

The call for Masters Nominations deadline was May 11, 2015. CAHA Staff Barcinas reported that there are approximately 6-8 nominations received this year aside from the previous nominations that remain active. Chairperson Guzman requested that CAHA Staff Balbas provide a complete listing of all nominations and timeline on when the nominations are expected to be reviewed via email to all board members.

Vice Chair Ibanez questioned whether all those nominated met the qualification criteria, specifically the 15 year requirement as the nomination packet did not include the criteria. Chairperson stated that the criteria should have been included in the nomination packet as discussed in previous board meetings. Vice Chair Ibanez was concerned that those being nominated would become discouraged as the criteria was not set forth in the packet.

Chairperson Guzman felt that the criteria of the 15 year requirement should not be considered when reviewing the nominations as it was not included in the packet. Vice Chair Ibanez stated that it would be unfair those who have gone through the process which included the 15 year requirement. Ms. Kloppenburg agreed and that the 15 requirement has been a part of the criteria. Chairperson Guzman requested CAHA Staff Balbas verify whether or not the criteria was included as part of the nomination packet.

Chairperson Guzman stated that Peter Onedera's poster still remains to be presented as it was not unveiled during the most recent master posters presentation.

C. Strategic Plan Progress

Chairperson Guzman reported that each board member(s) was assigned a specific goal and to work on coming up with its objectives by the deadline of September 30, 2015. After some discussion on the goals and its objectives, the following board members have been added to specific goals.

Goal 2 – Judy & Monica
Goal 4 – Donna, Kristal & Mayor Savares
Goal 5 – Monica & Reyna

Dr. Flores stated that she began an outline on the goal she had been assigned to and would email all board members as a guide.

D. FY 2016 Grant Process

CAHA Staff Barcinas reported that the FY 2016 Grant Cycle had been advertised and the Grant Workshop is scheduled for June 20, 2015 at 9:00am – 1:00pm. Grant deadline is July 24, 2015 followed by panel reviews within the month of August and finally the board's decision on the approval and disapproval of grants in September's Board meeting.

Vice Chair Ibanez recommended the board consider alternating the review and approval of grants by disciplines since funding is limited. For example, Arts-in-education, Underserved, Folk Arts, Media Arts would be reviewed while the following year would be the remaining disciplines.

This could be a process moving forward since this year's grant is focused on FestPac related projects and/or activities.

Chairperson Guzman agreed to the process however, felt that each year the grant could be focused on a specific theme such as language, history, environment, etc.

V. NEW BUSINESS

A. FY 2016 Budget

Chairperson Guzman pointed out that funding of two additional positions was included in the FY 2016 budget and considering lobbying for the third position.

B. New Board Member

Chairperson Guzman reported that CAHA is expected to have two more board members, Tess Reyes and Francis Guerrero who have yet to be contacted on their scheduled confirmation hearing date. The board will then have a total of eleven board members.

C. Guam Micronesia Island Fair (FESTPAC Raffle Tickets)

Chairperson Guzman reported that the Guam Micronesia Island Fair is scheduled for June 12 – 14, 2015 as part of the kick off for FESTPAC. There would be raffle tickets for sale with a grand prize drawing of \$100,000 on December 10, 2015. The goal is to raise \$250k. A monthly drawing will be held on the FESTPAC's coordinating committee's meeting dates.

Vice Chair Ibanez questioned whether a certain amount of tickets were being sold by CAHA, the Guam Visitors Bureau and FESTPAC committees. Chairperson Guzman stated that 4,000 tickets were distributed to each one of them. Dr. Flores then questioned whether tickets would also be given to the diaspora. Vice Chair Ibanez agreed on such distribution.

Dr. Flores made a motion to distribute a portion of CAHA's FESTPAC tickets to the diaspora delegations. Motion seconded by Vice Chair Ibanez.

UNANIMOUSLY APPROVED

In addition to FESTPAC, CAHA will also be having its booth on Interactive Activities.

VI. BUDGET REPORTS

CAHA FY 2015 Appropriation Budget

CAHA Staff Barcinas reported that the current balance on the FY 2015 appropriation account with anticipated costs is \$11,514.18. In the revolving fund account funds have been accounted for the Louis Vuitton masters project, FESTPAC workshops from GVB sponsorship and Guam Micronesia Island Fair Interactive Activities leaving a balance of \$2,203.13. Chairperson Guzman requested that the funds for the Louis Vuitton Masters Project of \$8,700 be exhausted. In the % for the Arts account, the balance is \$7,981.60 which were administrative cost fees from the Okkodo and Guam Power Authority % projects.

Chairperson Guzman requested that as part of the Triple "A" process, to include purchasing of art bank pieces on how the funds from administrative costs fees could be used for.

Vice Chair Ibanez stated that there had been previous discussion on bringing the Art Bank inventory up to date, it's process and form of agreement. CAHA Staff Barcinas stated that in the past, all artworks were normally retrieved for a complete inventory and rotated within the various

departments. However, this process hasn't been done and artworks have remained with the same department for years. At one point, CAHA staff had to physically do inventory at the respective department where the art bank pieces are being displayed.

FestPac FY 2015

The FESTPAC Revolving Fund account balance to date is \$256,951.30. The Sustainability Building Workshops appropriated funds from the Tourist Attraction Fund is \$20,925.49.

VII. 2016 FESTIVAL OF PACIFIC ARTS

- A. 2016 Guam Delegation**
- B. Coordinating Committee Update**
- C. Programming Committee Meeting – scheduled for Saturday, June 5, 2015.**

Chairperson Guzman reported that not much has changed from the last board meeting. However, the Festival Director was made aware of the new CAHA board members and had mentioned the interest in the areas of volunteers and protocol. A copy of the Organizational Chart will be provided to the board members in identifying other areas they would like to assist for the Festival of Pacific Arts.

VIII. OTHER ANNOUNCEMENTS & DISCUSSIONS

Yo amte (film) presentation on June 4, 2015 at 4:00pm, UOG Lecture Hall.

Ric Pa Opening Exhibit Reception on June 5, 2015 at 6:00pm.

Floral Arts Workshop on June 6, 2015.


Next Board Meeting scheduled for July 7, 2015 at 3:00pm

IX. ADJOURNMENT

With no further discussion, Ms. Kloppenburg moved to adjourn the meeting at 4:29 pm. Motion seconded by Vice Chair Ibanez.


UNANIMOUSLY APPROVED

Minutes prepared by:



Sherrie A.D. Barcinas
Administrative Officer
Guam CAHA

Concurred by:



Joseph Artero-Cameron
President, Guam CAHA
Div. of Dept. of Chamorro Affairs

Attested to be true and correct by:



Monica Guzman
Chairperson
Guam CAHA Board of Directors



DIPATTAMENTON I KAHAO GUINAHAN CHAMORRO DEPARTMENT OF CHAMORRO AFFAIRS



Honorable Edward J.B. Calvo
Governor of Guam

Joseph Artero-Cameron
President, DCA

Raymond S.Tenorio
Lieutenant Governor of Guam



July 6, 2015

MEMORANDUM



To: Attorney General of Guam

From: President, Guam Council on the Arts and Humanities Agency (CAHA)
Division of Department of Chamorro Affairs



GUAM MUSEUM



GUAM MUSLIM COMMUNITY



Guam Public Library



HAGÁTÑA



PBS
GUAM

Subject: Request for legal opinion regarding the applicability of Public Law 31-118 to the Guam Housing and Urban Renewal Authority (GHURA)

Håfa Adai! Pursuant to Public Law 31-118, which amends §§850, 852 and 853 of Article 2, Chapter 8 of Title 2, Chapter 8 of Title 1, Guam Code Annotated, Relative to Arts in Buildings and Facilities, all public buildings and facilities where the total cost of construction, remodeling or renovation, exceeds the sum of \$100,000 must set aside one percent (1%) of the total cost of overall construction, remodeling or renovation of the building for the acquisition of works of art. The program applies to those buildings supported by either the Government of Guam through tax abatements, rebates, loans, loan guarantees, bond financing or by Federal funds administered by the Government of Guam. Public Law 31-118 expands the program to include the fostering of culture, arts and the development of the arts beginning with young children; whereas, the developer or owner of these buildings would have the following options:

1. To set aside one percent (1%) of the total cost of overall construction, remodeling or renovation of the building for the acquisition of works of art; or
2. The monies would be deposited into a fund to be established and administered by the Guam Council on the Arts and Humanities Agency (CAHA). The fund will specifically be used for grants to individuals and organizations for programs geared towards the development of arts that would benefit the community, especially young children and young adults.

CAHA is charged with administering and enforcing this program. The Guam Housing and Urban Renewal Authority (GHURA) have capital improvement projects and were informed by CAHA that they would have to comply with Public Law 31-118. During a meeting earlier this year with GHURA Director Mike Duenas and myself, Mr. Duenas had informed me verbally that the agency's legal counsel had indicated that the law was not applicable to GHURA. I had requested both verbally and in writing to Mr. Duenas for a written legal opinion from GHURA's legal counsel regarding the matter.

Recently, CAHA received the legal opinion from GHURA's legal counsel in writing. CAHA is requesting the opinion of the Attorney General as to whether Public Law 31-118 is applicable to GHURA.

Attached is the legal opinion of Attorney Anthony Perez, GHURA's Legal Counsel; a copy of Public Law 31-118 and the rules and regulations established by the Guam Council on the Arts and Humanities Agency for your information.

Should you have any questions, please do not hesitate to contact me at 475-4278 or via email at joseph.cameron@dca.guam.gov or Jackie Balbas from CAHA at 300-1205 or via email at jacqueline.balbas@caha.guam.gov.

Si Yu'os Ma'åse,

Joseph Artero-Cameron

Attachments (3)



"Department of Chamorro Affairs is an Equal Opportunity Provider and Employer"

Guam Council on the Arts and Humanities Agency
Guam Masters Award
 Guam National Treasure – Traditional and Folk Arts
 Nomination Packets

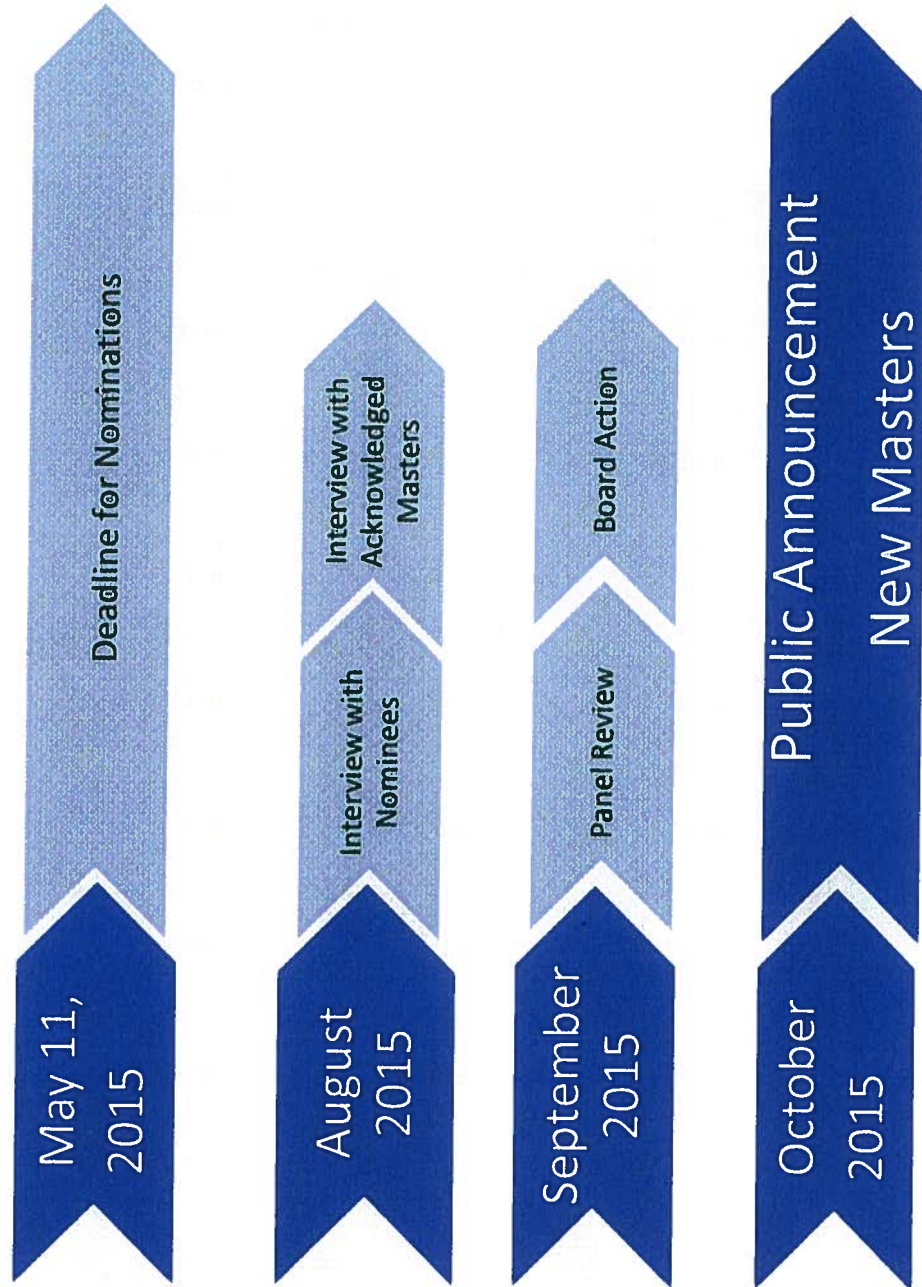
Submitted by May 11, 2015 deadline

	Nominee	Nominated for	Nominator	Remarks
1.	Dr. Anne Hattori	Master Historian	Dr. Kelly Marsh-Taitano and Julian Aguon	
2.	Julia Cruz Peredo	Master Weaver	Jerrick Peredo Sablan	
3.	Arthur Pangelinan	Master Weaver (Costumes, Adornments & Accessories)	Pa'a Taotao Tano	*Updated information : previous nominee – active file
4.	Barbara Tainatongo	Master of Chamorro Dance	Pa'a Taotao Tano	
5.	James Bamba	Master Weaver	John Calvo	
6.	Ronald Acfalle	Master of Chamorro Canoe Building	Ulitao Inc.	
7.	Carlos Paulino	Traditional Master Hut Builder	Mayor Doris Lujan/ Inalahan Municipal Council	Submitted via email – Original yending
8.	Francisco San Nicolas	Master Coconut Leaf Weaver	Mayor Doris Lujan/ Inalahan Municipal Council	Submitted via email – Original pending

Nominations previously submitted – Active Files

	Nominee	Nominated for	Nominator	Remarks
1.	Joseph San Nicolas	Master Blacksmith		
2.	Mary Camacho-Untalan	Master Woodcarver	Dr. Marilyn Salas	
3.	Arthur Pangelinan	Master Weaver (Costumes, Adornments & Accessories)	Pa'a Taotao Tano	
4.	Phillip J. Sablan	Master Carver – Stone & Shell	Dr. Patricia Taimanglo	
5.	Phillip J. Sablan	Master Tattoo Artist	Dr. Patricia Taimanglo	
6.	George Francisco	Master Carver – Bone	Tomas Fejeran	

Guam Masters Award Timeline



Guam Council on the Arts & Humanities Agency
 SUSTAINABILITY BUILDING WORKSHOPS
 Chamorro Cultural Festival / Diaspora Auditions
 FY 2015

Date	Vendor	Description	Amount
03.30.2015	Island Rain Group	Sound system for CAHA Workshops, Demonstrations & Exhibitions	\$ 500.00
03.30.2015	Sons & Daughters of Guam	Venue Rental for CAHA Workshops, Demonstrations & Exhibitions	\$ 600.00
SUB TOTAL:			\$ 1,100.00

03.28.15	Ramada World Wide	Hotel Stay - Thelma Hechanova (Diaspora)	\$ 64.34
03.22.15	Fabric Barn	Supplies - Ribbons	\$ 6.81
03.27.15	Guahan Grill	Dinner Meeting	\$ 23.66
03.28.15	Ramada World Wide	Hotel Stay - Patricia Shook (Diaspora)	\$ 71.49
03.29.15	Food 4 Less	Judges Expense	\$ 55.50
03.29.15	Food 4 Less	Judges Expense	\$ 4.78
03.29.15	Starbucks	Judges Expense	\$ 29.90
03.27.15	Hampton	Hotel Stay - Sandy Uslander (Diaspora)	\$ 59.95
03.24.15	Staples	Scanning of documents	\$ 12.92
04.03.15	Staples	Scanning of documents	\$ 50.78
03.28.15	Staples	Supplies	\$ 53.90
03.28.15	FedEx Office	Printing of Audition Packets	\$ 91.62
03.28.15	FedEx Office	Printing of Audition Packets	\$ 16.19
03.28.15	FedEx Office	Printing of Audition Packets	\$ 36.81
03.28.15	FedEx Office	Printing of Audition Packets	\$ 46.26
03.28.15	FedEx Office	Printing of Audition Packets	\$ 6.35
03.29.15	FedEx Office	Printing of Audition Packets	\$ 47.52
03.28.15	Westin Hotels & Resorts	Hotel Stay - Miranda Salas (Diaspora)	\$ 240.00

Mileage - Sandy Uslander (19.78 miles x .575)	\$ 22.74
Mileage - Patricia Shook (25 miles x .575)	\$ 14.38
Mileage - Thelma Hechanova (293.21 x .575)	\$ 168.59
Mileage - Miranda Salas (291.8 x .575)	\$ 167.79
SUB TOTAL:	\$ 1,292.28

TOTAL: \$ 2,392.28

FY2015 CAHA Appropriation - As of: 07.07.15

General Fund	Total			Outstanding		Unallotted		Reserve
	Appropriation	Expenditures	Encumbrance	Available	Monthly Release			
Salaries	209924	154188		\$ 23,440.00	+ \$ 32,296.00	=	\$ 55,736.00	\$ -
Benefits	80859	59172.64		\$ 9,247.36	+ \$ 12,439.00	=	\$ 21,686.36	\$ -
In Direct Cost								\$ -
							<u>\$ 77,422.36</u>	
							<u>\$ (79,011.31)</u>	
							<u>\$ (1,588.95)</u>	
Operations								
Travel	6691	6501.3	0	\$ 189.70	+ \$ 189.70	=	\$ 189.70	\$ 5,370.00
Contractual	48934	22441.19	20452.73	\$ 670.08	+ 5370	=	\$ 6,040.08	\$ -
Office Space Rental	47850	61876.6	13475.4	\$ -		=	\$ -	\$ -
Supplies	9000	2279.82	238.52	\$ 575.66	+ \$ 5,906.00	=	\$ 6,481.66	\$ 5,000.00
Equipment		504		186	+ \$ 186.00	=	\$ 186.00	\$ -
Sub Grants	201402	103832.53	44667.47	\$ 18,810.00	+ 5900	=	\$ 24,710.00	\$ 5,900.00
Miscellaneous				\$ -		=	\$ -	\$ -
Telephone	3500	1324.5	475.86	\$ 1,699.64	+ \$ 1,699.64	=	\$ 1,699.64	\$ -
	\$ 608,160.00	\$ 412,120.58	\$ 79,309.98	\$ 54,818.44	\$ 61,911.00		\$ 37,718.13	\$ 16,270.00
							(3,500.00) Sub Grants	
							(372.78) Tel. Serv. (3 mos.)	
							(227.34) DSL (3 mos.)	
							(3,800.00) Xerox Copier Renewal (4 mos.)	
							(1,200.00) Supplies	
							(16,270.00) Reserve	
							<u>\$ 12,348.01</u> Balance	

****NOTE: Pending indirect costs at a percentage of 16.01% of salaries at approximately \$33,706.56.**

Revolving Fund Account

Balance on Register as of 06.30.15	\$ 15,306.13
Louis Vuitton Masters Project	\$ (8,700.00)
FESTPAC Workshops (GVB Sponsorship)	\$ (4,125.00)
GMIF Interactive Activity	\$ (7.00)
Actual Balance to Date	<u>\$ 2,474.13</u>

% for the Arts Account

Balance on Register as of 04.09.15	\$ 7,981.60
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FESTPAC Revolving Fund Account

Balance on Register as of 06.16.15	\$ 257,601.30
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SUSTAINABILITY BLDG WORKSHOPS (FESTPAC) - Tourist Attraction Fund

Balance as of 07.07.2015	\$ 20,925.00
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